



### Contact Information

Facility : \_\_\_\_\_  
 Name : \_\_\_\_\_  
 Title or Dept. : \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Phone : \_\_\_\_\_ Fax : \_\_\_\_\_  
 Email : \_\_\_\_\_

### Order Information

order  quote  
 Date : \_\_\_\_\_  
 Project Name : \_\_\_\_\_  
 Measured By : \_\_\_\_\_  
 Shipping Address : \_\_\_\_\_  
 same as contact  contact me for shipping instructions  
 Ship Date : \_\_\_\_\_

Line Item	Area Name	Qty	Product		Size (in inches)		Installation Style (check one)		Color		Controls		Hold Down	Valance	
			Name	Style	Width	Height	I B	O B	No.	Name	Location	Wand or Cord		Deluxe	Standard
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															

#### Legend:

#### Installation Style

IB = inside mount  
 OB = outside mount

#### Controls – Location

STD = left right  
 RL = right left  
 LL = left left  
 RR = right right